NAME:

UNIT:

EFFECTIVE DATE:

S		M	T	W	T	F	S
				1	2	3	4
	5	6	7	8	9	10	11
1	2	13	14	15	16	17	18
1	9	20	21	22	23	24	25
2	6	27	28	29	30	→	

JANUARY
22 DAYS
HRS WORKED
HOLIDAY HRS
TE USED
TOTAL HRS

					31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

FEBRUARY
21 DAYS
HRS WORKED
HOLIDAY HRS
TE U SED
TOTAL HRS

							1
Ī	2	3	4	5	6	7	8
Ī	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	→				

MARCH
21 DAYS
HRS WORKED
HOLIDAY HRS
TE U SED
TOTAL HRS

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

APRIL
22 DAYS
HRS WORKED
HOLIDAY HRS
TE U SED
TOTAL HRS

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MAY

22 DAYS

HRS WORKED

HOLIDAY HRS

TE U SED

TOTAL HRS

	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
ı	20	20					

JUNE
21 DAYS
HRS WORKED
HOLIDAY HRS
TE U SED
TOTAL HRS

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	→		

				31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST

22 DAYS

HRS WORKED

HOLIDAY HRS

TE U SED

TOTAL HRS

SEPTEMBER

HRS WORKED

HOLIDAY HRS

22 DAYS

TE U SED

TOTAL HRS

<u>July</u>

22 DAYS

HRS WORKED

HOLIDAY HRS TE USED

TOTAL HRS

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	→	

OCTOBER

22 DAYS

HRS WORKED

HOLIDAY HRS

TE U SED

TOTAL HRS

					31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1					

NOVEMBER

22 DAYS

HRS WORKED

HOLIDAY HRS

TE U SED

TOTAL HRS

		2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

DECEMBER

22 DAYS
HRS WORKED
HOLIDAY HRS
TE USED
TOTAL HRS